



Proposal

- The below proposal is for services provided to LAKE ALLURE HOMEOWNERS ASSOCIATION
- Dedicated Account Manager
- Weekly Bookkeeping
- Bill Payment
- Accounts Payable
- Bank Reconciliations
- Credit Card Reconciliations
- Loan Balance Reconciliations
- General Ledger Management
- Year-end Close out
- Workpaper package sent to tax professionals.
- Audit Support
- Sales Tax Filing
- Use Tax Filing
- Financial Report Creation
- Boat Registration Management
- Annual Dues Billing
- Quarterly Utility Billing
- Billing of HOA fines.

Quarter End Reviews

- Review and present financials
- Short and Long-term forecasting
- Financial Strategy
- Coordination with other professionals.
- Budgeting
- Capitalization

Fee Schedule

Monthly Fee	\$749
Postage Per Item	\$1.25

connection with the operation of the Client, and from liability for injuries suffered by any person relating to the Client. This agreement to indemnify Ark Financial is not limited to any acts or omissions, statements or representations made by Ark Financial in the performance and/or non-performance of Ark Financials duties hereunder and relating to all contractual liabilities, which may be alleged or imposed against Ark Financial.

6. **INDEMNIFICATION AND REIMBURSEMENT SURVIVES TERMINATION:** All covenants, representations and warranties of the parties contained herein shall survive the termination of this agreement including, but not limited to all requirements. All provisions of this agreement that require the Client to have insurance or to defend, reimburse or indemnify Ark Financial shall survive any termination of this agreement; and if Ark Financial is or becomes involved in any proceeding or litigation by reason of having been the Client's bookkeeper, such provision shall apply as if this agreement were still in effect.
7. **ENTIRE AGREEMENT:** It is specifically agreed by both parties to this agreement that the entire agreement of the parties is contained in this written agreement and this agreement supersedes all other previous agreements, written, oral or otherwise. This agreement shall only be modified and/or amended in writing signed by the parties hereto.
8. **Impact of Upgrades: Client Computers:** Please be advised that it is your responsibility to understand the impact of upgrades to the operating system, applications and utility software. Such upgrades can lead to incompatibilities and the possible loss of data. Computer hardware and software work together and incompatibility may not become apparent until a later date. You are responsible for contacting the manufacturer of your software regarding compatibility issues before you request any upgrades.
9. **Liability: Client Computers:** ARK Financials liability for damage to your computer is limited only to any damage which is determined to be caused by the ARK Financial negligent acts or negligent omissions. Our liability for repairs is limited to the total price of the repairs. Be aware that certain repairs, including but not limited to virus and spyware removal, may damage software and/or data installed on your computer. This is to be expected and may require the re-installation of your operating system, programs, and data.
10. **Loss of Data: Client Computers:** Data is the most important part of a computer system because it is often irreplaceable. Due to the process of repair, data may get damaged or at worst, deleted. ARK Financial is not responsible for the loss of any data which may occur while performing work on your computer. You are responsible for backing up your own data. You may request that ARK Financial back up your data for you at the stated price; however, we do not guarantee any backup and we can only provide data backup services for the data that you inform us to back up.
11. **EFFECTIVE DATE OF AGREEMENT:** Even though the date this agreement is signed by each party may be different, the parties hereto agree that this agreement shall be effective as of 12/1/2022.
12. **APPLICABLE LAW AND PARTIAL INVALIDITY:** The execution, interpretation and performance of this agreement shall in all respects be controlled and governed by the laws of the State of Nebraska. If any part of this agreement shall be deemed invalid or unenforceable, the remainder of this agreement shall continue in full force and effect.

Jacobs Mohamed

Ark Financial Services

[Signature]

Client

*Kent Rockwell
President LA HDA.*

9/16/22

Date

9/16/22

Date